

Eagle River Water & Sanitation District
Board of Directors Meeting
September 21, 2022
MINUTES

A special meeting of the Board of Directors of the Eagle River Water & Sanitation District (District) was held September 21, 2022, at 8:00 a.m., in the Walter Kirch Room of the Eagle River Water & Sanitation District (District), 846 Forest Road, Vail, Eagle County, Colorado, in accordance with the applicable statutes of the state of Colorado.

ATTENDANCE

1 **The following Directors were present and acting:**

2 Kate Burchenal
3 Dick Cleveland
4 Steve Coyer
5 George Gregory
6 Timm Paxson
7 Rick Pylman
8 Bob Warner
9

10 **Also in attendance were:**

11 Tom Borawski
12 Jason Cowles
13 Siri Roman
14 Brian Thompson
15 Kim Bell Williams
16

17 **DISCLOSURES OF POTENTIAL CONFLICTS OF INTEREST**

18 The Board noted it had received more than 72 hours prior to the meeting certain disclosures of Potential
19 Conflicts of Interest Statements for the following Directors indicating the following conflicts:
20 Director Gregory disclosed that he serves on the board of the Upper Eagle Regional Water Authority
21 (Authority) and occasionally undertakes development and construction activities within the District and
22 Authority service areas. Director Warner disclosed that he is a developer within the District's service area
23 and serves on the Eagle County Planning Commission, which occasionally has dealings with the District.
24 Director Pylman disclosed that he owns a land planning consulting company, which occasionally has
25 dealings with the District.
26

27 **CALL TO ORDER**

28 Having determined there was a quorum, Chair Cleveland called the meeting to order at 8:03 a.m.

29 **CONSULTANT/GUEST INTRODUCTION**

30 Chair Cleveland welcomed Ms. Bell Williams, Secretary of the Upper Eagle Regional Water Authority
31 board of directors and advisor to the District board on matters related to the General Manager selection
32 process.

33 **PUBLIC COMMENT**

34 Public comment was called for and there was none.

35 **INTERVIEW AND BIAS TRAINING**

36 Mr. Borawski presented a PowerPoint, a copy of which is attached hereto as **Exhibit A** and incorporated herein
37 by this reference. He provided an overview of the interview process and common interview biases. In response to
38 a question, Chair Cleveland said the interviews will be recorded in executive session as required by statute.
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Eagle River Water & Sanitation District

1 **EXECUTIVE SESSION**

2 Chair Cleveland requested the Board enter into executive session pursuant to §24-6-402(4)(f), C.R.S., for
3 interviews with the finalists for the General Manager position and pursuant to §24-6-402(4)(e) and (f),
4 C.R.S, for discussion of the General Manager position and consideration of the finalists and for the
5 purpose of determining positions and instructing negotiators concerning an offer letter and contract for the
6 General Manager position. Upon motion duly made and seconded, it was unanimously

7 **RESOLVED** to enter into executive session at 8:30 a.m. pursuant to §24-6-402(4)(f), C.R.S., for
8 interviews with the finalists for the General Manager position and pursuant to §24-6-402(4)(e) and
9 (f), C.R.S, for discussion of the General Manager position and consideration of the finalists and for
10 the purpose of determining positions and instructing negotiators concerning an offer letter and
11 contract for the General Manager position.

12 Open session resumed at 1:54 p.m. During the Executive Session, the Board did not take any formal
13 action or discuss any matters not enumerated in §24-6-402(4), C.R.S.

14 **ADJOURNMENT**

15 There being no further business to come before the board at this meeting and upon motion duly moved
16 and seconded, it was unanimously

17 **RESOLVED**, that the signing of the minutes of this meeting shall be deemed to constitute
18 full and complete adoption, ratification, and approval of the business conducted and the
19 resolutions passed; and be it

20 **FURTHER RESOLVED**, that the meeting be adjourned at 1:55 p.m.

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Secretary to the Meeting