

**Eagle River Water & Sanitation District**  
**Upper Eagle Regional Water Authority**  
**Joint Meeting**  
**January 26, 2023**  
**MINUTES**

A regular joint meeting of the Board of Directors of the Upper Eagle Regional Water Authority (Authority) and the Eagle River Water & Sanitation District (District) was held January 26, 2023, at 11:00 a.m., in the Walter Kirch Room of the District, 846 Forest Road, Vail, Eagle County, Colorado, in accordance with the applicable statutes of the state of Colorado.

**ATTENDANCE**

**The following Authority Directors were present and acting:**

Geoff Dreyer, Arrowhead Metropolitan District  
George Gregory, Berry Creek Metropolitan District  
Kevin Hillgren, Beaver Creek Metropolitan District  
Mick Woodworth, Edwards Metropolitan District

**The following Authority Directors were absent and excused:**

Tamra Underwood, Town of Avon  
Kim Bell Williams, EagleVail Metropolitan District

**The following District Directors were present and acting:**

Kate Burchenal  
Dick Cleveland  
Steve Coyer  
George Gregory  
Timm Paxson  
Rick Pylman  
Bob Warner

**Also in attendance were:**

<u>District Staff</u>	31	Jane Tucker
Tom Borowski	32	Chris Wolff
Jason Cowles	33	Brad Zachman
Allison Ebbets	34	
Tim Friday	35	<u>Consultants</u>
Jesse Hooker	36	Jim Collins, Collins Cole Flynn Winn & Ulmer PLLC
Robyn Janssen	37	Kristin Moseley, Somach Simmons & Dunn
Diane Johnson	38	Kathryn Winn, Collins Cole Flynn Winn & Ulmer PLLC
Niko Nemcanin	39	
David Norris	40	<u>Public</u>
Siri Roman	41	Laura Bohannon, Eagle County Conservation District
Jeffrey Schneider	42	James Dilzell, Eagle River Watershed Council
Brian Thompson	43	Cliff Thompson, IKS Consulting

**DISCLOSURES OF POTENTIAL CONFLICTS OF INTEREST**

The Board noted it had received more than 72 hours prior to the meeting certain disclosures of Potential Conflicts of Interest Statements for the following Directors indicating the following conflicts:

**For the Authority:**

Director Gregory disclosed that he serves on the board of the Eagle River Water & Sanitation District; also that he occasionally undertakes small development and construction activities within the Authority and District service areas. Director Bell Williams disclosed that she is the Eagle County Housing Director. Director Woodworth disclosed that he is employed by the Eagle River Fire Protection District, which operates within the Authority's service area.

**For the District:**

Director Gregory disclosed that he serves on the board of the Upper Eagle Regional Water Authority (Authority) and occasionally undertakes development and construction activities within the District and Authority service areas. Director Warner disclosed that he is a developer within the District's service area and serves on the Eagle County Planning Commission, which occasionally has dealings with the District. Director Pylman disclosed that he owns a land planning consulting company, which occasionally has dealings with the District.

**CALL TO ORDER**

Having determined there was a quorum, Chair Cleveland of the District called the meeting to order at 11:03 a.m. Chair Gregory of the Authority concurred.

**Eagle River Water & Sanitation District  
Upper Eagle Regional Water Authority**

1 **INTRODUCTIONS**

2 Chair Cleveland welcomed Ms. Bohannon and Mr. Dilzell. Ms. Bohannon said Eagle County  
3 Conservation District is partnering with Eagle River Watershed Council on a landscape conversion  
4 program that includes landscape assessment, irrigation auditing, and rebates for turf replacement and  
5 upgraded irrigation systems. Mr. Dilzell said the program will also include community outreach and  
6 education. They each thanked the boards for their support and encouraged further collaboration.

7 **PUBLIC COMMENT**

8 Public comment was called for and there was none.

9 **WATER CONSERVATION PROGRAM**

10 Ms. Roman presented a memorandum and PowerPoint, copies of which are attached hereto as **Exhibits**  
11 **A** and **B**, respectively, and attached herein by this reference. She said the District has explored  
12 implementing water budgeting rate structures and their research shows that water budgeting is confusing  
13 for customers, requires intensive staff time and software investments, and does not result in proven water  
14 use reductions. Ms. Roman introduced the proposed Water Conservation Program outlined in Exhibit B.  
15 Mr. Friday reviewed the objectives of water conservation and said the program will include implementing  
16 a conservation billing structure. Mr. Norris said this structure will be more equitable because water  
17 allocated in tiers will be the same regardless of how many Single-Family Equivalents (SFE) a single  
18 family residential or duplex property has. He also said the SFE multiplier would stay in place for tiered  
19 water use on commercial accounts and continue to be applied to base and other rates. Ms. Johnson said  
20 the program will include communication campaigns aimed at informing and motivating customers to make  
21 water use changes. The board unanimously supported the strategy as presented, including tabling water  
22 budgeting rate structures, creating the Water Conservation Program, and eliminating the SFE multiplier  
23 for water use on single family residential and duplex accounts, which account for 80% of the customer  
24 base. The SFE multiplier reduction will eliminate the multiplication of kgals per tier allotted for each SFE,  
25 where the SFE multiplier applied to based rates will stay unchanged. The timeline for eliminating the SFE  
26 multiplier and implementing the Water Conservation Program will be one year. The boards also approved  
27 the repurposing of an existing full-time employee for a Water Conservation Supervisor.

28 **ADJOURNMENT**

29 There being no further business to come before the board at this meeting and upon motion duly moved  
30 and seconded, it was unanimously

31 **RESOLVED**, that the signing of the minutes of this meeting shall be deemed to constitute  
32 full and complete adoption, ratification, and approval of the business conducted and the  
33 resolutions passed; and be it

34 **FURTHER RESOLVED**, that the meeting be adjourned at 12:31 p.m.

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Secretary to the Meeting