



**EAGLE RIVER  
WATER & SANITATION DISTRICT**

846 Forest Road • Vail, Colorado 81657  
(970) 477-5451 • FAX (970) 476-8357

## NEW ACCOUNT CHECKLIST

### Submittals required for New Construction /Demos /Rebuilds/ and Additions:

**Assessment Form-** (Check the property type):

- Residential
- Commercial\*
- Mixed

- Letter from a Mechanical Engineer or Master Plumber**  
Required for Mixed & Commercial account types and meters 2" and greater in size. This letter should support and accompany the Detailed Fixture Count Form. The meter size requested should be supported by the *International Plumbing Code*.
- Detailed Fixture Count Form**  
Required for all requests of meters 1.5" and greater in size.
- Floor & Site Plans**  
All floor and site plans need to be submitted (**AutoCAD**) in **.dwg or .dwf** format **ONLY!!**  
*Plans submitted in any other format will not be accepted!*
- E-Mail plans to:** [icerda@erwsd.org](mailto:icerda@erwsd.org)

- Copy of Building Permit**

Allow one week after the date of **all** submittals received by the District for the new account process to be completed.

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### Internal Use Only:

CFS Rep: \_\_\_\_\_

Date Entered Util2000: \_\_\_\_\_

ACCOUNT # \_\_\_\_\_